

NOTRE DAME SCHOOL COUNCIL

Tuesday, November 17, 2020
Following AGM that started at 6:30 p.m.
Online Meeting via Zoom

Minutes of regular monthly meeting.

Present: Charmaine Moeller, Colleen Richard, Fr. Vener Sabacan, Glenda Macarat, Pauline Gerwien, Jim Kinnear, Nikki Chmelyk, Rachel Veiner, Allison Bijl, Yvonne Becotte, Marika Sherman

Charmaine Moeller, Chairperson, was present and recorded the minutes as the secretary position remains vacant.

- 1) The meeting was called to order at 6:59pm.
- 2) Adoption of Agenda - MOTION by Charmaine Moeller to adopt the agenda as presented. Seconded by Marika Sherman. Carried.
- 3) Approval of Minutes
 - a. MOTION by Charmaine Moeller to approve the minutes of the October 20, 2020 regular monthly meeting as circulated. Seconded by Pauline Gerwien. Carried.
 - b. MOTION by Charmaine Moeller to approve the minutes of the November 5, 2020 special executive meeting as circulated. Seconded by Jim Kinnear. Carried.
- 4) Reports of Officers
 - a. Treasurer – Glenda Macarat – Report emailed to all prior to meeting. MOTION by Glenda Macarat to accept the report as circulated. Seconded by Pauline Gerwien. Carried.
- 5) Reports of Committees
 - a. Staff Representative – Nikki Chmelyk - Report emailed to all prior to meeting.
 - b. CIS Regional Representative – Yvonne Becotte - Report emailed to all prior to meeting.
 - c. Maintenance & Repairs – Jim Kinnear – Reported that he is happy to help with any repairs if he can, rather than having to pay someone.
 - d. Parent Support Group – Charmaine Moeller - Report emailed to all prior to meeting.
 - e. Parish Council – Pauline Gerwien - Report emailed to all prior to meeting.

MOTION by Charmaine Moeller to accept reports as presented. Seconded by Pauline Gerwien. Carried.

- 6) Unfinished Business
 - a. Snow Removal – Previous motion for snow removal contract only approved services on “as-needed” basis until December 2020. Council will hold special executive meeting next month to decide on snow removal services for January to March 2021. Meeting date TBD.

- 7) Next Meeting Dates – Upcoming meeting dates were confirmed.
 - a. January 19, 2021
 - b. February 16, 2021
 - c. March TBD

(Rachel Veiner, Allison Bijl, Yvonne Becotte & Nikki Chmelyk left the meeting at 7:17pm)

8) Executive Session –

MOTION by Charmaine Moeller to go into Executive Session. Seconded by Glenda Macarat. Carried.

MOTION by Charmaine Moeller to come out of Executive Session. Seconded by Jim Kinnear. Carried.

At the AGM held immediately prior to this meeting, School Council members were elected for the 2020-2021 year. In executive session of this meeting, Council Members elected Officers to serve the following positions:

- Chairperson: Charmaine Moeller Year 2 of 2-year term
- Vice-chairperson: Vacant Vacant
- Secretary: Marika Sherman 2-year term
- Treasurer: Glenda Macarat Year 2 of 2-year term

Sub-Committees were appointed as follows:

- Maintenance and Repairs: Jim Kinnear 2-year term
- Parent Support Group: Charmaine Moeller Year 2 of 2-year term
- Parish Council: Pauline Gerwien 2-year term

MOTION by Charmaine Moeller to not increase wages for teachers, staff, and the school administrator for the 2020-2021 school year. Seconded by Glenda Macarat. Carried.

- 9) Closing prayer led by Fr. Vener. The meeting adjourned at 7:46pm.