

NOTRE DAME SCHOOL COUNCIL

June 16, 2020 at 6:30 pm
Online Meeting via Zoom

Minutes of regular monthly meeting.

Present:

Charmaine Moeller
Terri Haynal
Rachel Veiner

Maddy de Castro
Colleen Richard
Allison Bijl

Fr. Vener Sabacan
Pauline Gerwien
Yvonne Becotte

Glenda Macarat
Jim Kinnear
Cristina Amano

Regrets: Janice Depositar

Opening prayer led by Fr. Vener at 6:32 pm

1. **Approval of Agenda** – to approve as presented, with addition of “Purchase of furniture from Ron Pettigrew School” under New Business:

Motion by Charmaine Moeller
Seconded by Glenda Macarat
Carried.

2. **Adoption of Minutes** - to adopt the minutes from May 19, 2020 regular meeting as presented.

Motion by Charmaine Moeller
Seconded by Pauline Gerwien
Carried.

3. **Correspondence** - none

4. **Old Business** – none

5. **Financial Report-**

- Glenda Macarat noted that the last grant payment was received in the last week of May, but hasn't been posted to the GL yet.

To accept the June 2020 Financial Report as presented;

Motion by Glenda Macarat
Seconded by Cristina Amano
Carried.

6. Committee Reports -

- Staff Representative – Colleen Richard
 - Report emailed to all prior to meeting
- CIS Report – Yvonne Becotte
 - Report emailed to all prior to meeting
- Maintenance & Repairs - Jim Kinnear
 - We are still waiting for further information on the asbestos assessment. We will need Jock's Restoration to come in to do asbestos removal.
- Staff/School Council Liason – Maddy de Castro
 - Report emailed to all prior to meeting.
- Parent Support Group – Charmaine Moeller
 - Nothing to report. PSG has suspended monthly meetings until the pandemic is over.
- Parish Council – Pauline Gerwien
 - The last meeting was cancelled, as well as the parish picnic (usually held on Father's Day at Swan Lake).
- Filipino Community Liason - Cristina Amano
 - Nothing to report

To accept all reports as presented;
Motion by Charmaine Moeller
Seconded by Glenda Macarat
Carried.

7. Principal's Report – Terri Haynal

Report emailed to all prior to meeting.

8. New Business

- Snow Removal – Big Fish Ventures was subcontracted for our snow removal last winter, and Terri said they did a good job. Charmaine will send contact information to Jim to request a quote for Winter 2020-2021, and do a walk around at the school. We would like to have the quote(s) to vote on at our September meeting.
- Purchase of furniture from Ron Pettigrew School – Terri & Colleen looked at the furniture they have available for sale, and Terri received the price list on Friday. Our bookkeeper has confirmed that there is some room available in the budget. We need to replace some chairs that are no longer fixable, and need some new student desks. Any purchase must be completed by June 30.

MOTION to purchase the classroom furniture and library shelves from Ron Pettigrew School to a maximum cost of \$13,250.00.

Motion by Charmaine Moeller
Seconded by Jim Kinnear
Carried.

9. Next Meeting

Tuesday, September 22 at 6:30pm

Tuesday, October 20 at 6:30pm

Tuesday, November 17 at 6:30pm – AGM followed immediately by regular monthly meeting

Items for the next meeting:

1. Snow removal
2. Staff gifts for Christmas

(Rachel, Allison, & Yvonne left the meeting. Colleen was invited to stay for in-camera portion as she will be Principal next school year)

10. In Camera

Motion to go in camera by Charmaine Moeller;

Seconded by Pauline Gerwien

Carried.

Motion to come out of camera by Charmaine Moeller;

Seconded by Jim Kinnear

Carried.

Closing prayer led by Fr Vener at 7:16pm. Meeting adjourned.

Minutes recorded and prepared by Charmaine Moeller.