



## NOTRE DAME SCHOOL

925-104<sup>th</sup> Ave. Dawson Creek, BC, V1G 2H8

Phone: 250-782-4923 Fax: 250-782-4388

[www.notredameschool.ca](http://www.notredameschool.ca)

[notredame@cispg.ca](mailto:notredame@cispg.ca)



October 26, 2020

Dear Parents & Guardians,

**Student Led Conferences** will be held on Wednesday, November 18th and Thursday, November 19th via Zoom to help follow COVID-19 guidelines. Students will be dismissed early at 1:45 on both of these days to allow for conferencing with families.

Classroom teachers will be available from 2:15 to 4:30 pm and then from 5:00 pm to 6:15 pm on both days. Classroom teachers will be taking a supper break from 4:30 to 5:00 pm. The Zoom conferences will be a maximum of 15 minutes as they will be occurring on a rotation every 15 minutes. Students will need to be present with their families to lead the conference.

This year Madame Niven would like to offer Zoom conferences to families in grades 5, 6 and 7. If you would like to book a time with Madame Niven please include her name in the form below with your child's name. If families would like to conference with Mr. H in regards to PHE please send him an email directly.

Please fill in the attached form with at least two possible options that may work for your family and return by **Friday, October 30<sup>th</sup>**. Then the office will arrange appointments to accommodate families and the Zoom conference time will be sent home. Individual teachers will send a Zoom link as we get closer to the Student led Conference days. Families who do not return a form will be assigned a time, as these conferences are an important and necessary method of communicating student learning, especially at this time. Students are excited to share their learning with you!

Here is a list of possible blocks of time to request conferences for:

1. 2:15 – 3:00; 2. 3:00 – 4:00; 3. 4:00 – 4:30; 4. 5:00 – 6:15

We will not be able to meet all requests but we will try our best to get as close as possible.

Thank you very much for your support and co-operation.

Your Partner in Education,  
Colleen Richard  
Principal, Notre Dame School



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Parent/Guardian Name: \_\_\_\_\_

Phone Number: \_\_\_\_\_

Child's Name & Grade	Teacher's Name	1st Option Date & Time	2nd Option Date & Time
		Circle either: Wednesday, November 18th or Thursday, November 19 <sup>th</sup>  Time Preference: _____	Circle either: Wednesday, November 18th or Thursday, November 19 <sup>th</sup>  Time Preference: _____
		Circle either: Wednesday, November 18th or Thursday, November 19 <sup>th</sup>  Time Preference: _____	Circle either: Wednesday, November 18th or Thursday, November 19 <sup>th</sup>  Time Preference: _____
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