

Notre Dame School
Parent Support Group Meeting
December 3, 2019 at 6:30am
Notre Dame School Meeting Room

In Attendance:

Rachel Veiner	Alyssa McLain	Jashu Sandu	Brittany Juell
Tiffany Martin	Brittanie Kurjata	Allison Bijl	Jenna Gilbertson
Charmaine Moeller	Nikki Chmelyk	Terri Haynal	Amy Kaempf

1. Meeting called to order at 6:30pm.

2. Opening prayer led by Rachel Veiner at 6:31pm.

3. Approval of Agenda as presented.

Motion to approve: Rachel

Second to approve: Brittanie

CARRIED

4. Adoption of Previous Meeting (November 5, 2019)

Motion to approve: Rachel

Second to approve: Allison

CARRIED

5. Reports

5.1 Treasurer's Report – bank statement presented at meeting

5.2 Hot Lunch Report – sent through email

5.3 Fundraising Report – sent through email

5.4 School Council Liaison – no report at this time due to meeting schedule

5.5 Chairman Report – sent through email

Motion to accept reports: Allison

Second to approve reports: Brittany

CARRIED

6. Old Business

6.1 Concession – It was agreed to move to the New Year.

6.2 Apparel – Orders were submitted to the Promo Shoppe on November 26, 2019. Requested to be completed by December 16. Total funds collected was \$1210. Profit will be noted once invoiced by the Promo Shoppe. We had a credit there from June due to overpayment on grade seven hoodies. A total of 40 were purchased. There will be another chance to order again in the Spring.

6.3 Amy is currently working with the Grant Writer with the City of Dawson Creek. Unfortunately Notre Dame does not qualify for several grants due to having an enclosed playground not accessible to the

public. Amy will continue to work with the Grant Writer to submit and apply for all future grants that pertain to Notre Dame School.

7. New Business

7.1 Basket raffle – Good job to all volunteers. Tickets are due back December 16, 2019.

7.2 Christmas Concert – Friends and Family Tea will be held after the dress rehearsal on December 19. The tea is a great way to involve family and friends if they cannot attend the evening show. Maggie is going to take charge of this. It was agreed to continue to sell tickets for the basket raffles at the event.

7.3 Carnival – It was agreed to start planning regarding what is needed and who wants to help. It was agreed to wait until the New Year to send out information, preferably the first week of January. It was also agreed to have a school wide volunteer signup.

7.4 Pancakes and PJ's – Agreed to be hosted by the PSG on December 16, 2019. The Grade 6 & 7's to set up chairs and volunteers to help prepare the meal and adults assisting with containing and pouring the syrup.

7.5 PSG Dates Calendar – It was agreed to have a large calendar to hang up in the medical room to outline important dates. Also, to put important dates on the bulletin board for parents and the public to see.

8. Upcoming Events

8.1 Basket Raffle, Christmas Concert & Pancake Lunch

8.2 Hot chocolate day for January – It was agreed to take place on January 31, 2020 at lunch time. Possibly Merina to donate again??

8.3 Hot lunch – It was agreed to have hot lunch go right until Spring Break as we have enough volunteers and parents appear to be in favor of having this option.

8.4 Bank Account – the Credit Union account is finally no longer. Everything has finally been moved over to the Royal Bank.

9. Teacher Request

9.1 Grade 5's requesting equipment – A letter was provided from Mrs. Gilbertson's Grade 5 class requesting new playground equipment. Rachel will write and send a reply to the class. PSG will look through catalogues in the New Year. It was agreed not to purchase Frisbees.

10. Admin Request

10.1 – Internet Safety Presentation for Parents – The cost for the 90 minutes presentation from Safer Schools out of Vancouver is \$800 which includes the presentation plus the travel. It will provide parents the awareness and some of the dangers that are out there in regards to children and the internet. This is an information session for parents, aunts, uncles, church family, and friends. It will outline how to protect and keep your kids safe while online and outline what kids can do with the devices. A letter will be sent out to determine interest. It was also discussed to have a concession that evening as well.

11. Closing Prayer – Rachel lead the closing prayer

Meeting Adjourned at 7:33pm.

Next Meeting – January 7, 2020 at 6:30pm