

NOTRE DAME SCHOOL COUNCIL

December 2, 2019 at 6:30 pm
Notre Dame School Board Room

Minutes of regular monthly meeting.

Present:

Charmaine Moeller	Maddy de Castro	Fr. Vener Sabacan
Terri Haynal	Colleen Richard	Glenda Macarat
Pauline Gerwien	Rachel Veiner	

Regrets: Janice Depositari, Yvonne Becotte, Cristina Amano, Jim Kinnear

Opening prayer led by Fr. Vener @ 6:30pm

1. **Approval of Agenda** – to approve as presented;
Motion by Glenda Macarat
Seconded by Charmaine Moeller
Carried.

3. **Adoption of Minutes** – to adopt the minutes from October 22, 2019 regular meeting
Motion by Charmaine Moeller
Seconded by Maddy de Castro
Carried

4. **Correspondence** - A thank you card from the family of Jaspar Judge-Dokken was read aloud to all present.

5. **Old Business**
 - Bank Account Signing Authority - Father Vener confirmed that this has been updated.
 - Christmas Gifts for Staff – Charmaine Moeller noted that the vouchers should be redeemed by December 5. Terri Haynal will remind all staff at the staff meeting on Thursday (same day).

6. **Financial Report** - Glenda Macarat
No report available for October 2019 or November 2019 due to the change in bookkeepers.

7. **Committee Reports**
 - Staff Representative – Colleen Richard
 - Emailed to all prior to meeting
 - CIS REPORT – Yvonne Becotte
 - Emailed to all prior to meeting

- Maintenance and Repairs - Jim Kinnear
 - No update
- Staff/School Council Liaison – Maddy de Castro
 - Emailed to all prior to meeting
- Parent Support Group - Charmaine Moeller
 - Emailed to all prior to meeting. Rachel Veiner confirmed that the Basket Raffle tickets should be sent home tomorrow. It's important for PSG to track any unsold or lost tickets for gaming reporting purposes.
- Parish/School Council Liaison – Pauline Gerwien
 - Nothing to report as no meeting held since October. The next meeting will be in January 2020.
- Filipino Community Liaison - Janice Depositari
 - Nothing to report

To accept all reports as presented;
 Motion by Charmaine Moeller
 Seconded by Glenda Macarat
 Carried

8. Principals Report – Terri Haynal

Emailed to everyone prior to meeting. Still need billets for NET team visit January 28-29/20. We have to supply them with meals. We have billets for 6 adults, but need billets for 3 more adults.

9. New Business – None

10. Next Meeting January 21, 2020 at 6:30 pm
 February 18, 2020 at 6:30pm

- Items for next meeting: 1. Discretionary Days draft policy
 2. Leave Requests draft policy

(Rachel & Colleen left the meeting.)

11. In Camera Motion to go in camera by Charmaine Moeller
 Seconded by Pauline Gerwien
 Carried

Motion to come out of camera by Charmaine Moeller
 Seconded by Maddy de Castro
 Carried

12. Closing Prayer by Father Vener

Meeting adjourned at 7:00pm

Minutes recorded and prepared by Charmaine Moeller