

NOTRE DAME SCHOOL COUNCIL

October 22, 2019 at 6:30 pm
Notre Dame School Board Room

Monthly regular meeting followed right after AGM concluded.
Minutes of regular monthly meeting.

Present:

Charmaine Moeller
Yvonne Becotte
Terri Haynal
Glenda Macarat
Rachel Veiner

Kim Skin
Amy Kaempf
Cristina Amano
Jim Kinnear
Allison Bijl

Maddy de Castro
Fr. Vener Sabacan
Colleen Richard
Pauline Gerwien

Regrets: Janice Depositar

Opening prayer led by Fr. Vener @ 6:55pm

1. **Approval of Agenda** – to approve as presented;
Motion by Charmaine Moeller
Seconded by Glenda Macarat
Carried.

3. **Adoption of Minutes** – to adopt the minutes from September 17, 2019 regular meeting
Motion by Jim Kinnear
Seconded by Cristina Amano
Carried

4. **Correspondence** - None

5. **Old Business**

Update on leftover Jubilee Tote bags and Tshirts
 - Still lots of Tote Bags to sell and some Tshirt samples available for purchase.
 - Kim handed the remaining Totes and Shirts to Rachel of PSG
 - Photo of Tote bags and shirt will be posted on the Newsletter

6. **Financial Report by Glenda Macarat**

No report available for August and September 2019.

To accept July 2019 Financial Report;
Motion by Glenda Macarat
Seconded by Charmaine Moeller
Carried

7. Committee Reports

- Staff Representative – Colleen Richard
 - Emailed to all prior to meeting
- CIS REPORT – Yvonne Becotte
 - Emailed to all prior to meeting
- Maintenance and Repairs - Jim Kinnear
 - No update
- Staff/School Council Liaison - Vacant
 - No report
- Parent Support Group - Charmaine Moeller
- Emailed to all prior to meeting. There is one typo. The Fundraising Committee Chairperson should be Brittanie Kurjata, not Brittany Juell.
- Parish/School Council Liaison – Terri Haynal
 - Nothing to report as no meeting held this month
- Filipino Community Liaison - Janice Depositari
 - Nothing to report

8. Principals Report – Terri Haynal - Emailed to everyone prior to meeting.

To accept all reports as presented;
Motion by Charmaine Moeller
Seconded by Glenda Macarat
Carried

9. New Business – None

10. Next Meeting: December 2, 2019 at 6:30 pm (No November meeting because Father Vener will be away)

Items for next meeting: 1. Discretionary Days draft policy

(Rachel, Allison, Amy Yvonne and Kim left before In Camera started.)

11. In Camera: Motion to go in camera by Charmaine Moeller Seconded by Glenda Macarat Carried

Motion to come out of Camera by Charmaine Moeller
Seconded by Glenda Macarat
Carried

At the AGM held immediately prior to this meeting, 7 Members were elected to School Council. In the in-camera portion of this meeting, Council Members elected Officers to serve the following positions:

Chairperson:	Charmaine Moeller	(2 year term)
Vice Chairperson:	Maddy de Castro	(2 year term)
Secretary:	Cristina Amano	(2 year term)
Treasurer:	Glenda Macarat	(2 year term)

Sub-Committees were then appointed as follows:

Maintenance and Repairs -	Jim Kinnear	(1 year term)
Staff/Council Liaison-	Maddy de Castro	(2 year term)
Parent Support Group Liaison-	Charmaine Moeller	(2 year term)
Parish/Council Liaison-	Pauline Gerwien	(1 year term)

The Filipino Community Liaison position is currently held by Janice Depositar. She was not able to attend the AGM or this meeting. If she & Cristina Amano would like to switch positions, Council Members will hold a bi-election at the December 2019 meeting.

The following motions were made;

1. To remove Janice Blaskovits as a signing authority on bank accounts, as she resigned in Summer 2019. The new vice chairperson will not be added because we already have 4 other signing authorities on the bank accounts.
Motion by Charmaine Moeller
Seconded by Cristina Amano
Carried
2. Motion to accept the Revised 2019-2020 Fall Budget, noting that on that a budgeted amount for Amortization is not included.
Motion by Charmaine Moeller
Seconded by Glenda Macarat
Carried
3. Motion to introduce the Parish Supporter System with a discount of 20% to eligible applicants starting School Year 2020-2021.
Motion by Charmaine Moeller
Seconded by Maddy De Castro
Carried
4. Motion that the School Council approve the proposed tuition fee increase of \$5.00 all across the board for School Year 2020-2021, and eliminate the separate tier of Catholic rates;

One Child -	\$200.00
Two Childern -	\$265.00
Families -	\$300.00

Motion by Charmaine Moeller
Seconded by Jim Kinnear
Carried
5. Motion to adopt the **Registration Policy** as presented;
Motion by Charmaine Moeller
Seconded by Cristina Amano
Carried
6. Motion to adopt the **Overdue Accounts Policy** as presented;

Motion by Charmaine Moeller
Seconded by Cristina Amano
Carried

7. Motion to give Notre Dame School Staff a \$50.00 voucher to be redeemed at Northern Toy Box and Simple Pleasure as a Christmas Gift.

Motion by Charmaine Moeller
Seconded by Maddy de Castro
Carried

12. Closing Prayer by Father Vener

Meeting adjourned at 8:28pm

Minutes recorded and prepared by Cristina Amano