



NOTRE DAME SCHOOL

925-104th Ave. Dawson Creek, BC, V1G 2H8

Phone: 250-782-4923 Fax: 250-782-4388

www.notredameschool.ca

notredame@cispg.ca



August 26, 2020

Dear Notre Dame School Parents and Guardians;

Thank you to all families for your patience and support as Notre Dame School begins the careful implementation of Stage Two of BC's Restart Plan, as mandated by British Columbia's Ministry of Education. Stage 2 of BC's Restart Plan includes BC Public and Independent schools providing:

- Full time, in class attendance for 100% of our students;
- Students in Learning Cohorts
- Procedures and Policies in place.

Notre Dame School, under the guidance of the Ministry of Education, BC's Center for Disease Control and WorkSafe BC, has developed safety protocols and procedures for the full return of students beginning Thursday, September 10 (10:30-1:45) to ensure the safety of students, staff, and the community is protected.

Please find in this email/package a few items that require your attention before the return to school on Thursday, September 10, 2020:

1. **Notre Dame's Return to School Plan.** This document shares Notre Dame's detailed plan, which is based on guidelines and protocols provided by, BC's Center for Disease Control, the Ministry of Education: [COVID-19 Public Health Guidance for K-12 School Settings](#), and [WorkSafe BC](#). Please review this document to ensure you are aware of the procedures and protocols Notre Dame School has in place for a safe return to school. Should the provincial government change their guidelines and protocols, our Return to School Plan will be updated accordingly.
2. **Emergency Contact Information.** Please review the emergency contact information printed for each of your children. If there are any updates and changes necessary, please note them on the sheet and return to the school. If the information is correct and changes or additions are not necessary, please sign the sheet and return to the school by Thursday, September 10th. This is important as we must be able to contact the appropriate person, should your child(ren) become sick at school.
3. **Permission Forms.** The following permission forms were updated over the summer holiday: Student Code of Conduct, PIPA, Cell Phone and School Website (privacy of images) form. Please sign and return to school.
4. **School Calendar.** An updated school calendar reflecting the September 10th start date (10:30-1:45) is included on the website and in the mailed package to families.
5. **Daily Health Check Form.** The BC Centre for Disease Control has released a daily health check form to be used by parents/guardians each morning. Should your child have any of the listed symptoms, they are not to come to school and must contact 811 for further instruction. Should your child have seasonal allergies or another diagnosed condition, a note from a medical professional is required before they come to school. This will assist us in not sending your child home unnecessarily.



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The Emergency Contact Information, Student Code of Conduct, PIPA, Cell Phone and School Website (Photo Release) Forms are due by **Thursday, September 10th** and can be returned in one of the following methods:

1. Mailed to Notre Dame School.
2. Drop off outside the school in the school mail slot at the front doors.
3. Returned to school on Thursday, September 10th with your child.

Changes by the Ministry of Education:

Notre Dame School recognizes that flexibility is vital to opening a school during a pandemic.

- Notre Dame School will ensure parents/guardians receive any and all information of changes to our school plan in a timely manner through email, website, and social media.
- Notre Dame School's academic plan is built to allow movement through the Stages, should this be necessary, with minimal disruption to student learning.

Please ensure you have read Notre Dame's Return to School Plan carefully. Please understand that this information may be modified or changed as we progress through the school year, and possibly before the school year begins. Any changes will be clearly communicated with families through email, the school website (www.notredame.ca) and social media (Facebook). If you have questions or would like further information regarding safety protocols at Notre Dame School, please email Mrs. Colleen Richard at crichard@cispg.ca.

Thank you, in advance, for your patience and support as we prepare for the 2020-2021 school year. The staff is excited to see all our students!

Sincerely,
Mrs. Colleen Richard
Principal, Notre Dame School
crichard@cispg.ca