

**NOTRE DAME SCHOOL COUNCIL**

February 18, 2020 at 6:30 pm  
Notre Dame School Board Room

Minutes of regular monthly meeting.

**Present:**

Charmaine Moeller	Maddy de Castro	Fr. Vener Sabacan
Terri Haynal	Colleen Richard	Glenda Macarat
Pauline Gerwien	Rachel Veiner	Jim Kinnear
Janice Depositar	Yvonne Becotte	Cristina Amano
Allison Bijl		

Regrets: none

Opening prayer led by Fr. Vener @ 6:36pm

1. **Approval of Agenda** – to approve as presented;  
Motion by Charmaine Moeller  
Seconded by Maddy de Castro  
Carried.
  
2. **Adoption of Minutes** – to adopt the minutes from January 21, 2020 regular meeting;  
Motion by Charmaine Moeller  
Seconded by Pauline Gerwien  
Carried.
  
3. **Correspondence** - none
  
4. **Old Business**
  - School council is scheduled to lead the Stations of the Cross on March 6 at 7pm. Available members are requested to attend and be there 15 minutes early.
  
5. **Financial Report** - Glenda Macarat
  - Report forwarded to all. Negative net income is due to February government funding not yet available when report was made and presented.
  
  - To accept the January 2020 Financial Report as presented;  
Motion by Glenda Macarat  
Seconded by Charmaine Moeller  
Carried.

## 6. Committee Reports

- Staff Representative – Colleen Richard
  - Shared to the group that there were more Catholic teachers this year at the job fairs out east. The interviews were enjoyable and interesting. Need a carrot to entice teachers to move to Dawson Creek. Shared more of her experience and journey to make it interesting for candidates.
  - Emailed to all prior to meeting.
- CIS REPORT – Yvonne Becotte
  - Emailed to all prior to meeting.
- Maintenance and Repairs - Jim Kinnear
  - Nothing to report
- Staff/School Council Liaison – Maddy de Castro
  - Nothing to report. Last meeting was cancelled.
- Parent Support Group – Charmaine Moeller
  - Emailed to all prior to meeting. Rachel Veinr updated on the Read-a-Thon that they are considering to have a separate draw for the primary and intermediate levels. An announcement will be included in the church bulletin for the upcoming carnival in May. Poster can be placed at the church, near the church entrance door. We will be looking for silent auction donations. Purdy's Easter Chocolate forms will be out next week (Week of Feb 24).
- Parish/School Council Liaison – Pauline Gerwien
  - Nothing to report. Meeting was cancelled.
- Filipino Community Liaison - Janice Depositar
  - Nothing to report.

To accept all reports as presented;

Motion by Charmaine Moeller

Seconded by Cristina Amano

Carried.

## 7. Principals Report – Terri Haynal

Emailed to everyone prior to meeting. Highlighted that the NET team visit had a very good response from students.

## 8. New Business – none

## 9. Next Meeting Monday, March 9 at 6:30pm

Wednesday, April 15 at 6:30pm

Items for next meeting:

1. Discretionary Days draft policy
2. Leave Requests draft policy
3. Budget
4. Internal Financial Audit

(Rachel, Allison, Yvonne & Colleen left the meeting.)

**10. In Camera** Motion to go in camera by Charmaine Moeller  
Seconded by Cristina Amano  
Carried.

Motion to come out of camera by Charmaine Moeller;  
Seconded by Jim Kinnear  
Carried.

A secret ballot vote was held in camera on the following motion:

MOTION that Cristina Amano (current secretary) and Janice Depositari (current Filipino Community Liaison) switch positions until the 2020 AGM.

All votes were in favour. No votes opposed.

Carried.

MOTION to approve Fem Cruz's request for leave without pay from April 6 to May 13, providing we can find a suitable replacement.

Motion by Charmaine Moeller

Seconded by Jim Kinnear

Carried.

**11. Closing Prayer by Father Vener**

Meeting adjourned at 7:47pm

Minutes recorded and prepared by Janice Depositari